

Nova Scotia Regulator of Paramedicine
Board Meeting Summary - Session 8
DATE: June 21, 2025

1. The Chair called the meeting to order at 08:32. Order-in-Council 2025-175 was received by the Regulator on June 13, 2025, and appointed three public representatives to the Board, including Donna Denney, Arvind Babajee and Eni Oguntona.
2. Motion to approve the agenda for the June 21, 2025, Session 8 meeting of the Board with the following amendments, deferring item 4.1.3 annual conflict of interest declarations to the next Board meeting and addressing agenda items 8.3.1 approval of the financial statements and 8.3.2 appointment of the auditor for 2026 immediately after the education session on reading financial statements. Motion passed.
3. Motion to approve the minutes of the May 29, 2025, Session 7 Special Board meeting. Motion passed.
4. Motion to approve the summary of the May 29, 2025, Session 7 Special Board meeting agenda items and decisions for publications on the Regulators website. Motion passed.
5. No conflicts of interest were declared.
6. Board Education. The Board received an education session on reading financial statements. The session included a review of the Regulator's 2025 financial statements. The session was delivered by Christopher Trenaman, Principal Assurance at Doane Grant Thornton.
7. The Board had general discussions regarding the following topics: a letter of response to an employer of paramedicine practitioners, matters before the Nova Scotia Court of Appeals (Re Justice Keith's Decision), a collaborative board education session being led by the Nova Scotia College of Dietitians and Nutritionists to which this Regulator is invited to attend, the annual report template from the Department of Health and Wellness for the 2024-2025, and a review of Regulators Quality Assurance Program (QAP) submission due on June 30, 2025 to the Nova Scotia Department of Health and Wellness.
8. Motion – Where the Organisational Culture policies (Code of Conduct, Conduct in Political and External Activities, Harassment and Violence-Free Workplace and Inclusive and Respectful Workplace) presented to the Board at their June 21, 2025 meeting emphasis the Board's position regarding clear organisational culture expectations and a zero-tolerance stance on harassment, discrimination, bullying and violence, the Board supports the Executive Director/Registrar in the implementation and integration of the policies into the organisations culture through the Regulator's Operations manual. Motion passed.
9. Motion to accept the Nova Scotia Regulator of Paramedicine, March 31, 2025, financial statements, as presented to the Board at their June 21, 2025, Session 8 Board meeting. Motion passed.
10. Motion to approve Doane Grant Thornton as the financial auditor for the 2026 fiscal year, overriding the Board's Governance Process Policy statement 3.13.2.4, which mandates a tendering process for the external financial auditor every five years. Additionally, a policy review is initiated to assess the need for revisions to the policy. Motion passed.
11. The Board completed a review of its Board meeting self-evaluation from the May 29, 2025, Session 7 special meeting and was asked to complete a self-evaluation for today's meeting.
12. Motion to adjourn the June 21, 2025, Session 8 Board meeting at 10:36 hrs. Motion passed.